

Pearson Edexcel GCSE & A level Mocks Service

Setting up groups in ResultsPlus
Step-by-step guide, April 2021

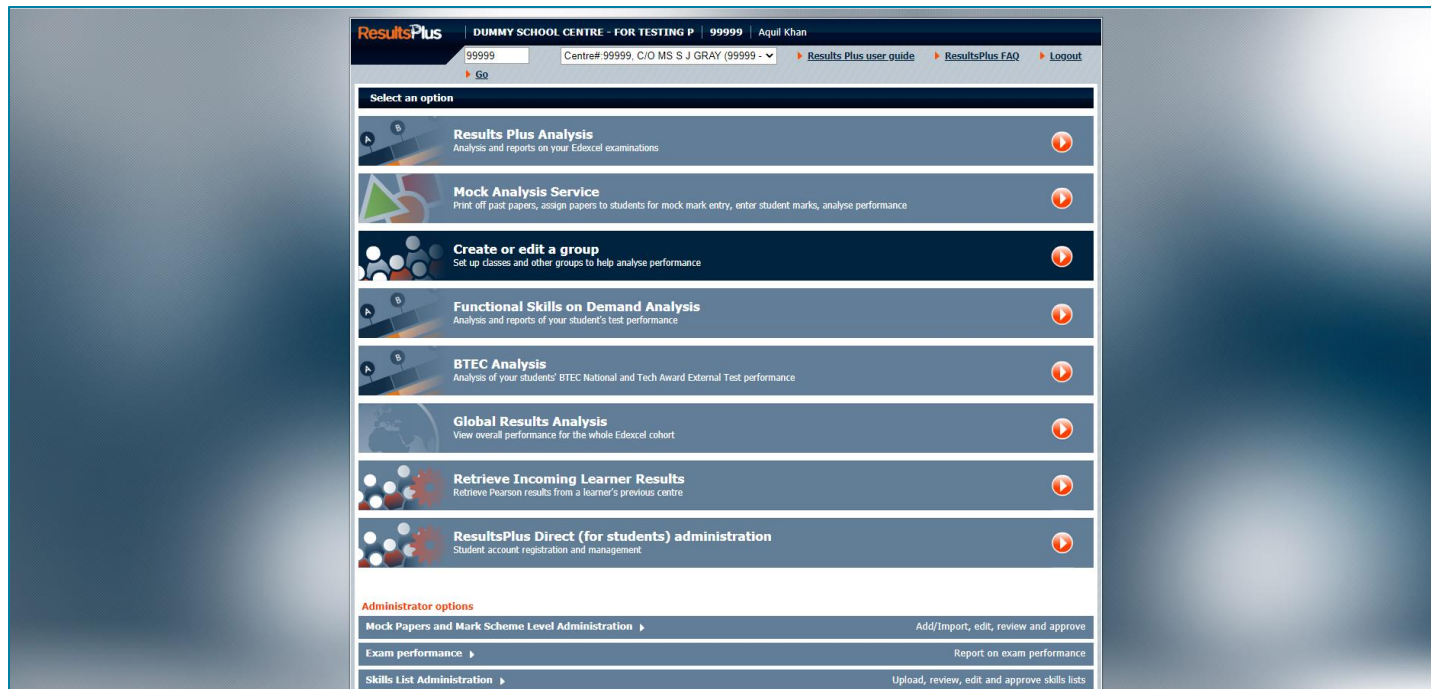


Set up a group in ResultsPlus

Set up a group to see analysis at the class/group level, to help identify areas for planning, revision, and intervention.

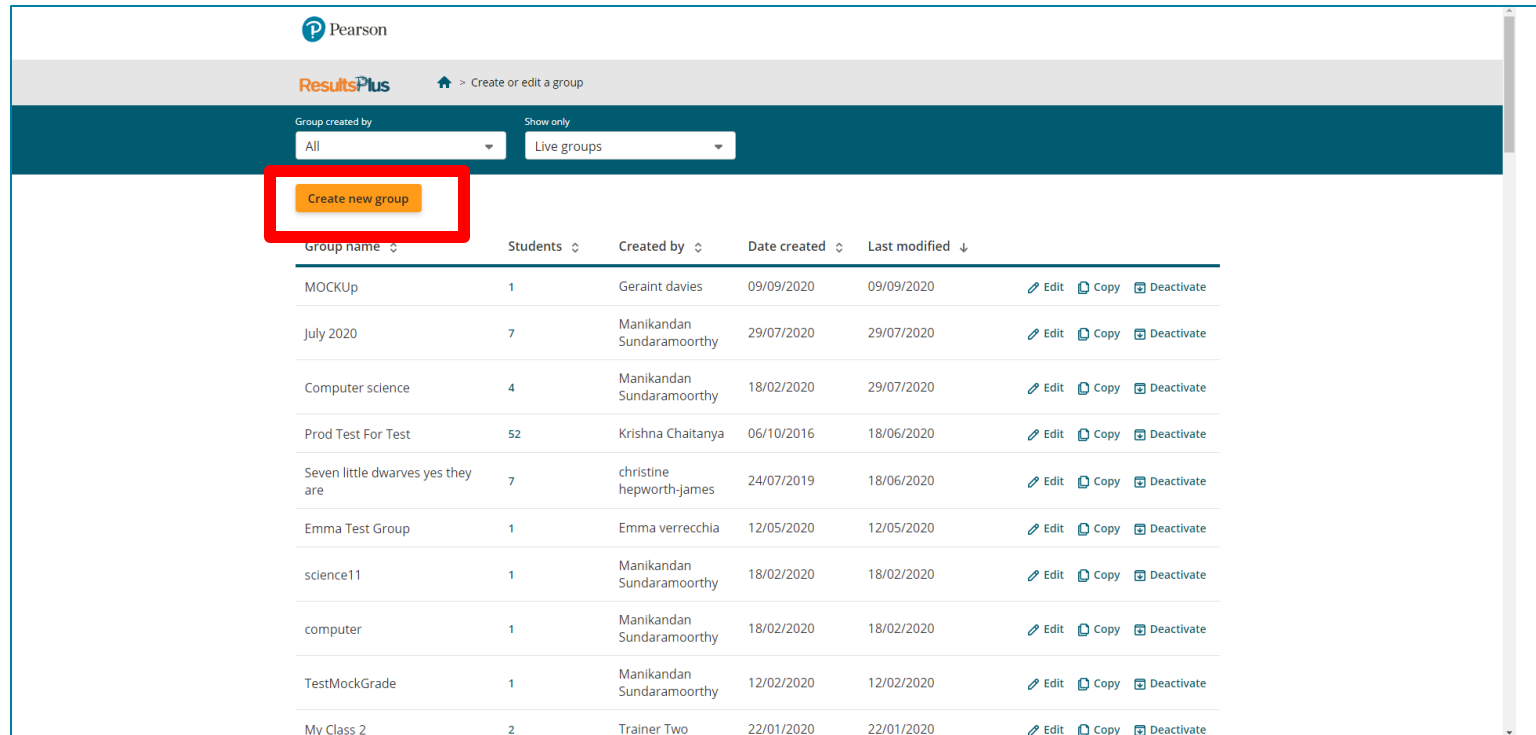
Step 1.

Select **Create or Edit a Group** from the Homepage.



Step 2.

On the Groups page, click **Create new group**.



The screenshot shows the Pearson ResultsPlus interface for creating or editing a group. At the top, there's a navigation bar with the Pearson logo and 'ResultsPlus' branding. Below this, a header section contains filters for 'Group created by' (set to 'All') and 'Show only' (set to 'Live groups'). A prominent orange button labeled 'Create new group' is highlighted with a red rectangular box. Below the filters is a table listing existing groups with columns for Group name, Students, Created by, Date created, and Last modified. Each row also includes links for Edit, Copy, and Deactivate.

Group name	Students	Created by	Date created	Last modified	
MOCKUp	1	Geraint davies	09/09/2020	09/09/2020	Edit Copy Deactivate
July 2020	7	Manikandan Sundaramoorthy	29/07/2020	29/07/2020	Edit Copy Deactivate
Computer science	4	Manikandan Sundaramoorthy	18/02/2020	29/07/2020	Edit Copy Deactivate
Prod Test For Test	52	Krishna Chaitanya	06/10/2016	18/06/2020	Edit Copy Deactivate
Seven little dwarves yes they are	7	christine hepworth-james	24/07/2019	18/06/2020	Edit Copy Deactivate
Emma Test Group	1	Emma verrecchia	12/05/2020	12/05/2020	Edit Copy Deactivate
science11	1	Manikandan Sundaramoorthy	18/02/2020	18/02/2020	Edit Copy Deactivate
computer	1	Manikandan Sundaramoorthy	18/02/2020	18/02/2020	Edit Copy Deactivate
TestMockGrade	1	Manikandan Sundaramoorthy	12/02/2020	12/02/2020	Edit Copy Deactivate
My Class 2	2	Trainer Two	22/01/2020	22/01/2020	Edit Copy Deactivate

Step 3.

Use the filters and search options to help you find students that you wish to include in your group.

- Searching **By award/unit** allows you to find students who were entered for a unit or paper in a particular exam session.
- Searching **By year of birth** finds students by searching for their year of birth.
- Searching **By student search** allows you to find students using some or all of their first name or last name
- Searching **By school year** finds students according to the academic year within which their date of birth falls

PLEASE
NOTE:

Please ensure
you tick the
Mock section.

The screenshot displays the Pearson ResultsPlus interface for creating a new group. The top navigation bar includes the Pearson logo and the ResultsPlus header. The main content area is titled 'Create or edit a group > Create new group'. The 'Find students by:' tab is selected, showing search filters for Qualification, Show only (High stakes, Mock), and a 'Find students' button. The 'Mock' radio button is selected and highlighted with a red box. Below, the 'Search results' section shows 'No students match the current search criteria'. To the right, the 'New group' section shows 'Student: 0 (max 200)' and a 'Group name' input field with 'Cancel' and 'Save' buttons.

Step 4.

After entering search options, click **Find students**.

- From the list of students, tick those that you want to include in your group and then click **Add**.*
- When your group is complete, type a name for the group and click **Save**.

*PLEASE
NOTE:

There is a
maximum
number of
students you
can include in
a group,
currently 150.

Pearson
ResultsPlus

Home > Create or edit a group > Create new group

Find students by: Award / unit Year of birth Student search School year

Qualification: GCSE Session: June 2019 Award: 1MA1 MATHEMATICS Unit (optional): 1MA1 MATHEMATICS

Show only: ☐ High stakes ☒ Mock

Find students

Search results

<input type="checkbox"/>	First name ↓	Surname ↕	Date of birth ↕	UCI Edit ↕
<input checked="" type="checkbox"/>	Bashfull	Dwarf	04/04/2000	
<input checked="" type="checkbox"/>	Sleepy	Dwarf	05/05/2000	

Add **Remove**

New group Student: 2 (max 200)

Group name: Mock Test Group **Cancel** **Save**


<input type="checkbox"/>	First name ↓	Surname ↕	UCI Edit ↕
<input type="checkbox"/>	Bashfull	Dwarf	
<input type="checkbox"/>	Sleepy	Dwarf	

Step 6.


You will then be taken to the Groups page where a list of all your centre's live groups can be found. As this list grows with time, you can use the Group created by filter, or sort buttons on each column of the Groups listing, to help find your group.

Deactivating outdated groups helps you to manage the number of groups in the live groups list.

At any time, you can reactivate a group from the deactivated groups list.



ResultsPlus

 > Create or edit a group































Group created by

All

Show only

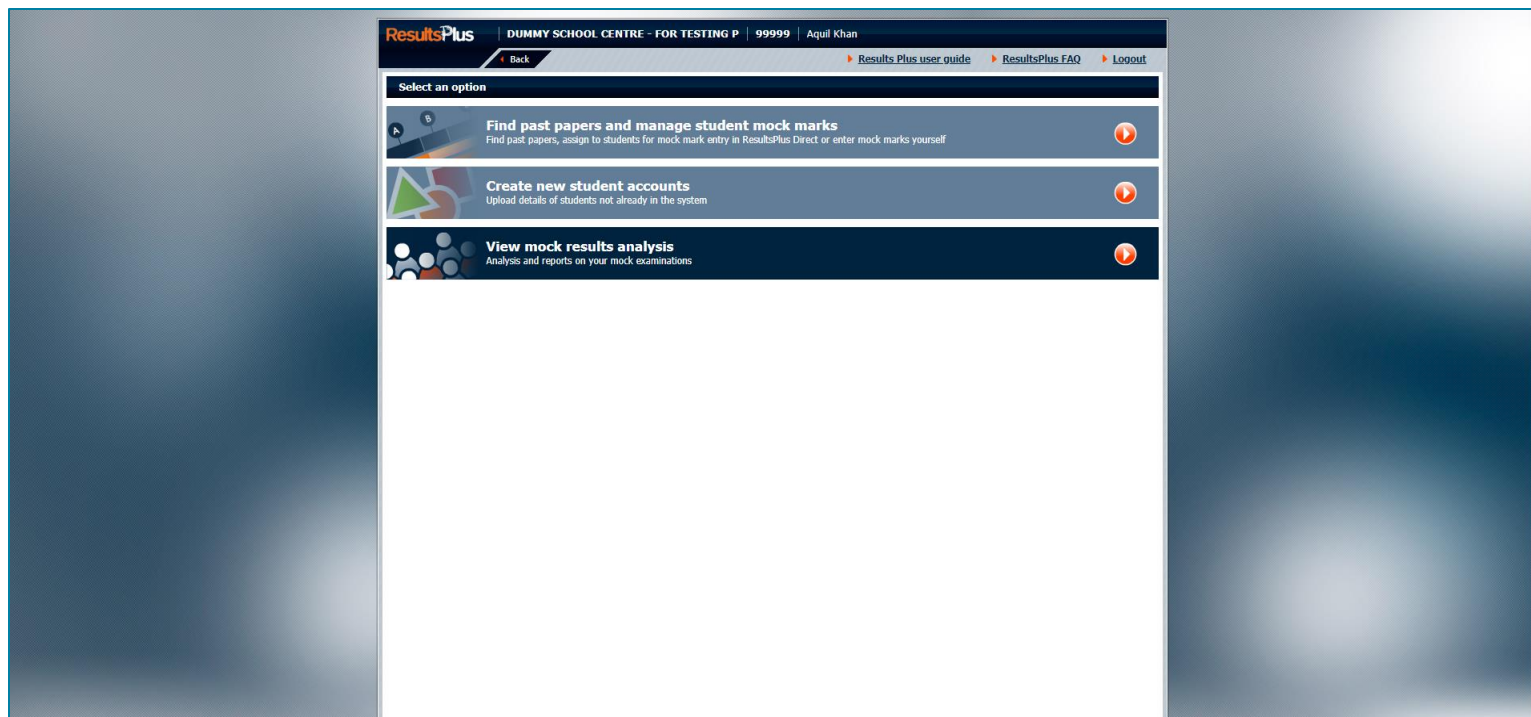
Live groups

Create new group

Group name	Students	Created by	Date created	Last modified	
Mock Test Group	2	Aquil Khan	27/04/2021	27/04/2021	 Edit  Copy  Deactivate
MOCKUp	1	Geraint davis	09/09/2020	09/09/2020	 Edit  Copy  Deactivate
July 2020	7	Manikandan Sundaramoorthy	29/07/2020	29/07/2020	 Edit  Copy  Deactivate
Computer science	4	Manikandan Sundaramoorthy	18/02/2020	29/07/2020	 Edit  Copy  Deactivate
Prod Test For Test	52	Krishna Chaitanya	06/10/2016	18/06/2020	 Edit  Copy  Deactivate
Seven little dwarves yes they are	7	christine hepworth-james	24/07/2019	18/06/2020	 Edit  Copy  Deactivate
Emma Test Group	1	Emma verrecchia	12/05/2020	12/05/2020	 Edit  Copy  Deactivate
science11	1	Manikandan Sundaramoorthy	18/02/2020	18/02/2020	 Edit  Copy  Deactivate
computer	1	Manikandan Sundaramoorthy	18/02/2020	18/02/2020	 Edit  Copy  Deactivate
TestMockGrade	1	Manikandan Sundaramoorthy	12/02/2020	12/02/2020	 Edit  Copy  Deactivate

Step 7.

When the Group has been created, Mocks Service student and learner results can be viewed by clicking into the **Mock Analysis Service > View Mock Results Analysis** section from the ResultsPlus homepage.



Helpful tip



The format of your candidates' name should appear in ResultsPlus in the same format as entered for actual mocks and GCSE and A levels. This is to prevent creating multiple student records for the same candidate.